

2018 The City of Seven Hills Farmers' Market Vendor Application

Farm/Business Name: _____

Owner/Main Contact Name(s): _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Primary Phone: _____ Alternate Phone: _____

Email: _____

FAX: _____ Farm/Business Website: _____

Farm/Business Address if different from above: _____

Preferred method of Contact: *Phone *Email

Preferred time to contact: *am *pm *weekdays *weekends

The City of Seven Hills Farmers' Market is held on THURSDAYS, at 7221 Broadview Road (the intersection of Hillside and Broadview Road) from 4:00pm-7:00pm. **Set-up at 3:00pm.**

Please check-off the dates you are attending the Market. Vendor fee is \$5.00 per week per 10 x 10' space. Payment for all dates selected is due with this application. Weekly Drop-In vendor fee is \$6.00.

PAYMENT FOR ALL DATES SELECTED IS DUE WITH THIS APPLICATION.

June: 28___

July: 5___ 12___ 19___ 26___

August: 2___ 9___ 16___ 23___ 30___

September: 6___ 13___ 20___ 27___

Please provide a description of your business. Include your business philosophies and tell us what makes your product unique. Please note that this description will be used for marketing purposes: _____

If you have a food license, please describe it here and submit a copy with this application.

Are you certified Organic: **Y** **N**

If YES, please a copy of your certification with this application.

COTTAGE FOOD applicants: Permitted foods are non-potentially hazardous bakery products (cookies, breads, brownies, cakes, fruit pies, etc.), candy (including no-bake cookies, chocolate covered pretzels or similar chocolate covered non-perishable items), jams, jellies, fruit butters, granola (granola bars and granola bars dipped in candy), popcorn, kettle corn, popcorn balls, caramel corn, (but does not include un-popped popping corn), unfilled baked donuts, waffle cones, pizzelles, dry cereal and nut snack mixes with seasonings, roasted coffee (coffee may be whole beans or ground), dry baking mixes (for making items such as breads and cookies), dry herbs and dry herb blends, dry seasoning blends (dry barbecue rubs and seafood boils) and dry tea blends. Please provide a list of the products you will be selling at the market:

Please include the name and contact information for one professional reference (Colleague, Market Manager, and/or Business Associate)

Name: _____
Organization, if applicable: _____
Phone: _____
Email address: _____

Product Information:

This information is vital to planning a well-balanced market with a wide variety of items for our customers. Please be as accurate and realistic as possible. Include what you plan to sell at The City of Seven Hills Farmers' Market. Admission to The City of Seven Hills Farmers' Market is based partially on whether your product(s) are compatible with the market's needs. The majority of goods shall be grown or otherwise produced by the vendor, with the exception of the sale of small quantities of local but non-vendor produced products. These may be allowed with the permission of the Market Manager. This provides for small quantity consignment sales of adjoining or local farms that will improve the availability of diverse products at the vendor's stand and at the Market not in general. Wholesale purchase of items for resale is NOT permitted. A home farm or business visit may be requested by the Market Manager in order to determine compliance. **The Market Manager must approve all items for sale.**

Please check-off the products you plan to sell at the City of Seven Hills Farmers' Market:

- CUT FLOWERS (ATTACH LIST)
- HERBS (FRESH CUT)
- HONEY
- JAM
- JELLY
- MAPLE SYRUP
- NUTS

The following **MUST** be *TCS
(**T**ime/**T**emperature **C**ontrol for **S**afety)
and require a license:

- *MEATS (ATTACH LIST OF VARIETIES)
- *FISH (ATTACH LIST OF VARIETIES)
- *EGGS

RAW UNPROCESSED FRUIT

- APPLES
- APRICOTS
- BLACKBERRIES
- BLUEBERRIES
- CHERRIES
- CURRENTS
- ELDERBERRIES
- GRAPES
- MELONS
- PEACHES
- PEARS
- PLUMS
- RASPBERRIES
- STRAWBERRIES
- OTHER (ATTACH LIST)

RAW UNPROCESSED VEGETABLES

- ASPARAGUS
- BEANS
- BEETS
- BOK CHOY
- BROCCOLI
- BRUSSEL SPROUTS
- CABBAGE
- CARROTS
- CAULIFLOWER
- CORN
- CUCUMBERS
- EGGPLANT
- GARLIC
- GOURDS
- GREENS
- KALE
- KOHLRABI
- LEEKS
- LETTUCE
- MUSHROOMS
- OKRA
- ONIONS
- PEAS (SHELL)
- PEAS (SNAP/PODS)
- PEPPERS
- POTATOES
- PUMPKINS
- RADISHES
- RHUBARB
- RUTABAGA
- SPINACH
- SOYBEANS
- SQUASH
- TOMATOES
- TURNIPS
- DRIED, SHELLED BEANS OR PEAS
- OTHER (ATTACH LIST)

COTTAGE FOOD (See page 2 for description. Attach itemized list to this application if more space is needed.)

Anything else you would like us to know? _____

Please list any other Markets/Events in which you participate: _____

Read Thoroughly: By signing this agreement, participants and their employees acknowledge that they have **received** and **read** a copy of The City of Seven Hills Farmers' Market Policies & Procedures and agree to abide by the guidelines and decisions of the City of Seven Hills Farmers' Market, Market Manager, or other representatives of the City of Seven Hills Farmers' Market.

Signature: _____ **Date:** _____

Participants agree by signing to accept the following hold harmless clause:

All authorized vendors participating in The City of Seven Hills Farmer's Market agree that they are independent operators and not partners or participants in a joint venture, and shall be individually liable for any loss, personal injury, deaths and/or any other damages that may occur as a result of the vendor's negligence or that of its employees, agents and associates. All vendors agree to indemnify and save The City of Seven Hills Farmer's Market, the City of Seven Hills, Ohio, its volunteers, harmless from any loss, costs, damages and other expenses, including attorney's fees suffered or incurred by The City of Seven Hills Farmer's Market by reason of vendor's negligence or intentional misconduct or that of its employees, agents and associates; provided that, the vendor shall not be liable for or required to indemnify The City of Seven Hills Farmers' Market, its volunteers, and the City of Seven Hills, Ohio for their negligence or that of their servants, agents, employees or associates. **It is REQUIRED that each vendor carry his or her own personal/business and/or product liability insurance listing the City of Seven Hills and the City of Seven Hills Farmers' Market as additional insureds. Furthermore, vehicle liability insurance is required to cover any damage caused.**

Vendors participating in The City of Seven Hills' Farmers' Market agree that a Market Representative and/or Market Manager may visit the farm or facilities when necessary and with prior notice.

Signature: _____ **Date:** _____

PLEASE ATTACH COPIES OF ALL APPLICABLE INSPECTION FORMS, LICENSES, OR OTHERWISE REQUIRED DOCUMENTS TO THIS APPLICATION PRIOR TO SUBMISSION.

APPLICATION CHECKLIST

✓ **Completed and signed application**

✓ **Copy of insurance verification, if applicable**

✓ **Copy of licenses, if applicable**

✓ **\$10.00 Application Fee & Payment for all selected market dates enclosed,**

With check made payable to The City of Seven Hills

✓ **Received & Read The City of Seven Hills Farmers' Market Policy & Procedures Guide.**

Please mail completed vendor application, payment and any additional paperwork to:

**City of Seven Hills Recreation Director Jennifer Burger
c/o The City of Seven Hills Farmers' Market
7777 Summitview Drive
Seven Hills, Ohio 44131**

216-524-6262

jburger@sevenhillsohio.org

Application will be processed once all information is received.
Application fee and selected market date vendor fees are non-refundable.

The Seven Hills Farmers' Market is sponsored by



Please submit all paperwork by Monday, May 21, 2018 to reserve your spot.

For Office Use:

Date Received: _____

From: _____

Insurance Permit(s) Application & Vendor Fees

Check # _____ Cash Amount \$ _____